



# **TRAILRIDGE RUNNERS 4WD CLUB Inc.**

## **BYLAWS**

**REVISIONS:**

- 06/06/91 - Original Draft
- 09/21/92 - Article 3: add section H  
Article 10: add section A, B, C
- 11/29/93 - Article 3: modify Sec. A. Re-sequence and modify Sec. I. Add Sec. B, and Sec. J.  
Article 4: modify Sec. A and Sec C.  
Article 6: modify Sec. B.  
Article 7: modify Sec. A, Sec. B.  
Article 9: split Sec. C into Sec. C and Sec. D.  
Article 11: change Treasurer/Secretary to Treasurer.
- 06/11/99 - Article 1: modify.  
Article 3: modify Sec. H, I, J.  
Article 4: modify Sec. E.  
Article 9: add Sec. E.  
Article 11: modify.  
Article 12: modify.  
Article 13: modify Sec. A.  
Article 14: add.
- 02/20/00 - Modifications/additions/removals proposed by Matt Meester  
Article 3: section A mod, add b, c, e removed old e, f, g, h  
Article 4: section A mod  
Article 5: section A&B mod  
Article 6: section C mod  
Article 7: mod all  
Article 8: mod all and merged old article 9 into 8  
Article 9: added, old 10 mod A & C  
Article 13: added - termination of membership
- 12/10/06 - Article 4: section A mod, for better description of dues structure
- 02/14/07 - Article 3: section A mod, clarify no discrimination on membership  
Article 3: section D mod, clarify for members only  
Article 3: section J added  
Article 4: section A and B mod, dues clarified for associate membership  
Article 7: section B mod, officer vacancy clarified  
Article 8: section A mod, delegate vacancy clarified  
Article 8: section I mod, Kilgour Fund Administrator voting clarified  
Article 10: signature requirements clarified
- 02/14/09 - Article 4: section B mod, clarify on Associate Membership  
Article 4: section D mod, change mid year joining dues amount and coverage
- 04/12/09 - Article 4: section A mod, add COHVCO dues to club dues
- 10/14/11 - Article 3: section D mod, add definition of guest  
Article 4: section A mod, add dues cost for hardcopy of the club newsletter  
Article 4: section C add/re-sequence, created 'Honorary Member' membership category  
Article 4: section E mod, changed dues due date to March meeting  
Article 8: section J add, interpretation of bylaws by club officers  
Article 13: section A mod, members in arrears at February meeting will be notified, late payment fee added  
Article 15: section A add, policy for use of club name or logo

## **Article 1 NAME**

The name of the organization shall be the TRAILRIDGE RUNNERS 4WD CLUB Inc.

## **Article 2 OBJECTIVE**

The main objective of the club will be to provide a recreational and educational experience while promoting environmental awareness. The club will provide a focal point for all members and their families to participate in represented activities as a group.

## **Article 3 MEMBERSHIP**

- Section A - The membership of this club shall consist of men and women of good character and community standing residing or having other community interest within the area of this club. A potential member may not be denied membership due to purely personal reasons, or for any type of religious, racial, or sexual bias
- Section B - Membership is nontransferable and cannot be sold.
- Section C - Membership shall be owned by the individual/household which pays the initial membership fee and annual renewal fee. If the individual/household leaves the club in any manner, rights to the membership are forfeited.
- Section D - Guests may participate in club activities under the guidance of a club member, except when specifically stated “for club members only”. The exception to this is that single members may bring one guest.
- Section E - All minors must have parental or legal guardian supervision at all times.
- Section F - Each paid membership will receive the monthly club newsletter, one club decal, and one small club jacket patch. Each paid membership will include membership in the Colorado Association of 4WD Clubs and membership in the United 4WD Associations.
- Section G - Each paid associate member will receive the monthly club newsletter, and one club decal.
- Section H - The membership agrees to be bound by the Bylaws and Policies of the Club.
- Section I - A member in Good Standing is a member who is not in arrears in the payment of club dues and has not had their membership suspended.
- Section J - Members shall be accepted by a majority vote of the club officers.

## **Article 4 DUES**

- Section A - The annual dues for members of the club shall be \$20.00 plus the cost of Colorado Association of 4WD Clubs Inc., United 4WD Associations, and Colorado Off-Highway Vehicle Coalition dues. The cost of the Colorado Association of 4WD Clubs Inc., United 4WD Associations, and Colorado Off-Highway Vehicle Coalition dues will be waived if the member is already a member of said associations. There will be an additional \$5.00 dues for any member who requests a hard copy newsletter.
- Section B - The annual dues for associate members of the club shall be \$15.00. Associate members are those individuals or families who are unable to participate in regular club activities.
- Section C - ‘Honorary Members’ are those members that the officers have selected for their significant contribution in previous years. There will be no annual dues for ‘Honorary Members’ and they will receive the club newsletter at no charge. A club member in good standing can propose a candidate for honorary membership.
- Section D - The membership fee does not include expenses for trips, or events attended by the club, unless so set forth.
- Section E - Dues shall be due and payable within the first month of each year. A grace period will be allowed until the March meeting at which time membership will terminate and all club privileges cease (See Article 13 Section A). Any new Member or new Associate joining after the July meeting of said year will be required to pay the full annual dues which will be applied to the remainder of the current year and the following year's annual dues.

- Section F - For new membership, dues must accompany a membership application.
- Section G - No refunds of dues will be made, unless a member is asked to resign within 30 days of joining.
- Section H - The club will not provide club benefits to guests of members. A guest fee will be established to accommodate such a circumstance, if needed.

## **Article 5 MEETINGS**

- Section A - The annual meeting of this club shall be the regular monthly meeting in January. Newly elected officers will be installed at this time. The membership of this club shall be given at least one (1) weeks notice of the date and place of the annual meeting.
- Section B - This club shall hold a monthly meeting on such day and place as shall be determined by the membership. The club may hold such other meetings as the membership may desire.
- Section C - Special meetings of the club may be called at any time by the President or by written petition of three members in good standing. At least seven days notice must be given to the club membership for the notification of the special meeting.
- Section D - At club meetings, two Officers and 25% of the household memberships shall be present to transact club business.

## **Article 6 VOTING**

- Section A - All members in good standing will be allowed to vote at club meetings. Their will be one vote per licensed household member.
- Section B - No guest or associate member shall have voting rights.
- Section C - A simple majority vote at a club meeting shall be necessary for transaction of club business. (See Article 5, Section D).

## **Article 7 ELECTIONS**

- Section A - The election of Club Officers shall be held at a regular meeting prior to December 20th.
- Section B - In the case of a vacancy in the office of President, the Vice President shall succeed to the office. In the case of a vacancy in the office of the Vice President, Treasurer, or Secretary the vacancy shall be appointed by the President and serve for the remainder of the term.
- Section C - Associate members, Non-members and guests are not allowed to hold an office position in the club.
- Section D - Only members in good standing who have been members for one year shall be eligible to hold office.
- Section E - Any officer shall be required to stand for a recall election if a petition naming said officer is circulated and at least 51% of the members affix their names and addresses to it. Upon presentation of such petition to a regularly scheduled meeting, the President shall schedule a recall election to be held at the next club meeting, and notice thereof shall be published in the club newsletter no more than two weeks prior to said club meeting. If more than 67% of those voting at this meeting vote in favor of recall, then said officer shall be removed and replaced pursuant to Article 7, Section B.

## **Article 8 OFFICERS / DELEGATES**

- Section A - The officers of this club shall be a President, Vice President, Secretary, and Treasurer who shall be elected annually. Each officer shall be an active member in good standing. Officers may hold an office for not more than two consecutive terms or until their successors are duly elected or appointed as provided by these bylaws. In the event that any office becomes vacant for any reason whatsoever, the vacancy shall be filled forthwith by appointment of the President (see Article 7, section B).
- Section B - The President shall preside at all meetings of the membership, be an ex officio member of all committees, perform such other duties as are ordinarily incumbent upon a President.
- Section C - The President shall preside over the Club Officers. In the event of a Club office becoming vacant for any reason whatsoever, such vacancy shall be filled pursuant to Article 7 Section B, and such appointee shall serve for the duration of the term of the individual being replaced.
- Section D - The Vice-President shall perform such duties that are ordinarily incumbent upon the Vice President and such other duties as may be assigned by the Club Officers.
- Section E - The Secretary shall maintain the minutes of the Club meetings, the Club roster, the Club mailing list, shall conduct all correspondence as required and shall generally perform such duties that are incumbent upon a Secretary.
- Section F - The Treasurer shall keep and maintain records of all financial actions of the club which shall include all records of membership initiation fees, dues, and all monies collected and disbursed. The Treasurer shall prepare quarterly and annual statements for the club and generally perform such duties that are ordinarily incumbent upon a Treasurer.
- Section G - The members will approve an annual club budget at the February meeting. Once an annual budget is approved the Club Officers will operate based on this budget. Any club expenditures not included in the annual budget, must be approved by the members at a regular club meeting.
- Section H - The Club Delegates represent the Trailridge Runners 4WD Club at the Colorado Association of 4 Wheel Drive Clubs (CoA4WDCI) quarterly meetings. The Delegates will report the activities that take place at the CoA4WDCI meetings back to the members of the Trailridge Runners 4WD Club.
- Section I - The Kilgour Fund Administrator (Fund Administrator) will be a Club Officer. The Fund Administrator will not have the power to vote on fund expenditures. The Fund Administrator duties are set forth in Article 14.
- Section J - The final interpretation of the bylaws will be a decision of the officers.

## **Article 9 CLUB COMMITTEES**

- Section A - The Club Officers shall determine the number and purpose of all special and standing committees necessary to the achievement of the objectives and purposes of this club.
- Section B - Each Committee will have one director that must be a member in good standing.

## **Article 10 AUTHORIZED SIGNATURES**

On all club forms, contracts, and the like, up to four signatures are allowed; that of the President, the Vice President, the Treasurer, or the Secretary. On all club financial checks, only the signatures of the Treasurer, the President, or the Secretary will be allowed.

## **Article 11 DISSOLUTION**

Dissolution of the club can only be accomplished by a 'yes' vote of three-quarters of the voting membership. A proposal to dissolve the organization must be mailed to all members not less than 20 days prior to a regular meeting at which time the vote is to take place. Upon a positive vote of the membership all outstanding debts will be paid, and the remaining funds will be donated to a 501.3.c non-profit organization that supports motorized recreation.

## **Article 12 AMENDMENTS**

- Section A -- These By-Laws may be amended by a 67% vote of those voting members present at a regularly scheduled meeting, providing written notice has been given at least seven days prior to the meeting. The notice must be sent to all members, and specific intent of a By-Law change must be made.
- Section B -- Amendments may be submitted by a majority vote of the Club Officers, or by a petition of the general membership signed by not less than five members of the club. Amendments shall be put to a vote within sixty (60) days of being submitted, subject to the restrictions of Sec. A.

## **Article 13 Termination of Membership**

- Section A - Any member being in arrears in the payment of dues and/or financial obligations to the club at the February meeting shall be notified forthwith in writing or by email by the Secretary of the club. Such member, upon non payment of arrears by the March meeting shall be dropped from the membership. After the March meeting, a \$5.00 penalty will be added to the total financial obligations of said member. Upon payment of the total financial obligations, said member will be reinstated.
- Section B - Code of Ethics. A member may be suspended from membership for a period of not more than one (1) year for good cause.
- Section C - "Good Cause", as used in this Section, means:  
(1) Any conduct that brings the club into public disrepute or violates the purpose for which this club is formed.  
(2) Any willful failure or refusal to abide by the articles, bylaws, or rules of this club.  
(3) Conviction of any crime involving moral turpitude.  
(4) Any conduct that causes any member to come into public dispute.  
(5) Any conduct unbecoming of a professional person, or which causes severe embarrassment, either personally or in the community.  
(6) Engaged in personal or professional misconduct or a breach of the Code of Ethics of this club of such a serious nature as to render his/her continued presence as a member of the club personally or professionally detrimental to the other members of the club.
- Section D - Definitions:  
(1) For "suspensions", all voting and other rights of the member during the term of his suspension are terminated, provided, however, that such member shall not be relieved of any liability for payment of dues or assessments falling due or levied during the period of their suspension.  
(2) On "expulsion", the membership of the member in this club is immediately and conclusively terminated, provided, however, that such member shall not be relieved of any liability for payment of dues and assessments.
- Section E - An expelled member shall not be eligible for readmission to the Trailridge Runners 4WD Club.
- Section F - All rights of the member in the club or in its property shall cease on expulsion.

## **Article 14 KILGOUR FUND**

- Section A - There will be a Kilgour Fund Administrator appointed / removed by the Club Officers and a 75% vote of the membership in attendance at a regular Club meeting. The Fund Administrator will oversee all aspects of the fund.
- Section B - The funds principle can be withdrawn by a unanimous vote of the club officers and a 75% vote of the membership attending a normal club meeting, providing written notice has been given at least seven days prior to the meeting. The notice must be sent to all members, and specific intent of a fund principle withdraw must be made.
- Section C - The funds unallocated interest at the annual meeting will be rolled into the principle investment at the first opportunity.
- Section D - The primary use for the funds principle interest will be:  
1) Funding material or equipment for volunteer projects on public lands.  
2) Funding support of multiple-use public access to public lands.  
3) Funding of equipment for the Club to loan to it's members.  
4) Funding for Club food at special events and volunteer projects.
- Section E - No part of the fund, principle or interest, can be used for alcohol or club apparel.
- Section F - If the Trailridge Runners 4WD Club dissolves all of the principle and interest will be donated to the Boulder County Humane Society in the name of Bud Kilgour III.

## **Article 15 Policies**

- Section A - Any use of the club logo, 'Trailridge Runners 4WD Club Inc.', 'Trailridge Runners 4WD Club', or 'Trailridge Runners' displayed as part of your attire or on your vehicle shall be approved by the club store committee.

Know all people by these present: We, the undersigned, the duly elected President, Vice President, Treasurer, and Secretary

of the TRAILRIDGE RUNNERS 4WD CLUB on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, set forth these bylaws, and they went into effect as of this date.

PRESIDENT: \_\_\_\_\_

VICE PRESIDENT: \_\_\_\_\_

TREASURER: \_\_\_\_\_

SECRETARY: \_\_\_\_\_